

**Meeting Notice and Agenda**  
**Town Board of Trustees**  
**Regular Meeting**  
**May 20, 2025 – 6:30 pm**  
**Mounds Community Building**  
**15 W 14<sup>th</sup> Street, Mounds OK 74047**

**1. Call to Order**

Time: \_\_\_\_\_

**2. Roll Call**

Pounds \_\_\_\_\_ McNabb \_\_\_\_\_ Tersinar \_\_\_\_\_ Culbert \_\_\_\_\_ Long \_\_\_\_\_

**INFORMATION ITEMS:** *(Information Items are presented for information only, they can be discussed but do not require action.)*

- A. The Trustees would like to recognize Randy Sohl as the Citizen of the Month, for May 2025.
- B. Presentation of a proclamation declaring May 18, 2025, as Kathy Knox Day in the Town of Mounds in recognition of her service and contributions to the community.
- C. Representative from FFIT Consulting LLC to present monthly reports.

**Discussion Item:**

- a. Discuss the potential return to Creek County Rural Water District #7 for billing services related to the Town of Mounds' trash and sewer utilities.

**Consent Agenda**

All matters listed under "Consent" are considered by the Town Board to be routine and will be enacted by one motion. Any Trustee, however, can remove an item from the Consent Agenda by request.

- A. Approval of the Minutes for the April 15 Regular Meeting
- B. Approval of the Library report
- C. Approval of the Police report
- D. Approval of the Fire report
- E. Approval of the Financial report
- F. Approval of the Budget report
- G. Approval of the Court report
- H. Approval of Purchase Orders for Streets & Alleys and Parks Departments
- I. Building Inspector Report
- J. Approval of the Purchase Orders for General Government, Streets & Alleys, and Court Fund.
- K. Approval of fireworks Resolution #20250520, declaring specific dates fireworks can be discharged and sold within the town of mounds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Pounds: Y  N  McNabb: Y  N  Tersinar Y  N  Culbert: Y  N  Long: Y  N

**3. Appointment of Town Clerk/Treasurer**

Discuss, consider, and/or take possible action on appointing a qualified individual to serve as Clerk/Treasurer for the Town of Mounds due to the vacancy created by the lack of candidate filings in the most recent municipal election. This appointment shall be made in accordance with Oklahoma Statutes, Title 11, Section 8-109, which authorizes the Board of Trustees to fill such vacancies by appointment. The appointee must be a resident and a registered voter of the Town of Mounds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
McNabb: Y  N  Tersinar: Y  N  Culbert: Y  N  Long: Y  N  Pounds: Y  N

**4. Adoption of Ordinance No.20250520 Amending Section 2-59 (Mayor and Vice Mayor)**

Discuss, consider, and/or take possible action on Ordinance No. 20250520 amending Chapter 2, Article III, Section 2-59 of the Code of Ordinances of the Town of Mounds to formally establish the office of Vice Mayor, clarify the procedure for electing a Mayor, and outline the duties of each position. This ordinance repeals all ordinances or parts of ordinances in conflict with its provisions.

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_  
Tersinar: Y  N  Culbert: Y  N  Long: Y  N  Pounds: Y  N  McNabb: Y  N

**5. Emergency Clause for Ordinance No. 20250520**

Discuss, consider, and/or take possible action on the emergency clause attached to Ordinance No.20250520, declaring that the ordinance is necessary for the immediate preservation of the public peace, health, and safety, and therefore shall become effective immediately upon passage and approval. This item requires a separate vote.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Culbert: Y  N  Long: Y  N  Pounds: Y  N  McNabb: Y  N  Tersinar: Y  N

**6. Election of Vice Mayor**

Discuss, consider, and/or take possible action to elect a Vice Mayor from among the Board of Trustees to serve during the absence, disability, or suspension of the Mayor, in accordance with Section 2-59(c) of the Mounds Code of Ordinances.

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_  
Pounds: Y  N  McNabb: Y  N  Tersinar: Y  N  Culbert: Y  N  Long: Y  N

**7. FY 2025-2026 Draft Budget**

Discuss, consider, and/or take possible action to acknowledge receipt of the FY 2025–2026 draft budget.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_  
Long: Y  N  Pounds: Y  N  McNabb: Y  N  Tersinar Y  N  Culbert: Y  N

**8. Collections Letter for Past-Due Accounts**

Discuss, consider, and/or take possible action on approving the standardized collections letter for the Town of Mounds for delinquent utility bills.

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_

McNabb: Y  N  Tersinar: Y  N  Culbert: Y  N  Long: Y  N  Pounds: Y  N

**9. Adoption of Ordinance No.20250520-1Amending Section 34-44 (Sidewalk Commerce)**

Discuss, consider, and/or take possible action on Ordinance No.20250520-1, amending Chapter 34, Article III, Permitted and Prohibited Uses, amending Section 34-44 of the Code of Ordinances of the Town of Mounds to allow limited sidewalk commerce for retail businesses on Main Street, establishing safety and permitting requirements, declaring an emergency, and repealing all ordinances or parts of ordinances in conflict.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Pounds: Y  N  McNabb: Y  N  Tersinar: Y  N  Culbert: Y  N  Long: Y  N

**10. Emergency Clause for Ordinance No. 20250520-1**

Discuss, consider, and/or take possible action on the emergency clause attached to Ordinance No.20250520, declaring that the ordinance is necessary for the immediate preservation of the public peace, health, and safety, and therefore shall become effective immediately upon passage and approval. This item requires a separate vote.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Long: Y  N  Pounds: Y  N  McNabb: Y  N  Tersinar: Y  N  Culbert: Y  N

**11. Adjournment**

This Agenda was filed in the office of the Town Clerk and posted by 6 PM by May 19, 2025, at the Mounds Municipal Building located at 1319 Commercial Avenue, Mounds, OK 74047 and the Mounds Community Building located at 15 W 14<sup>th</sup> Street in Mounds, OK 74047, by Michael Pounds, Mayor.

\_\_\_\_\_  
Michael Pounds, Mayor